



CALIFORNIA

Technician/AGR Administrative Instruction

National Guard Technicians - CAL NG Active Guard/Reserve

MILITARY DEPARTMENT

**P. O. BOX 269101
Sacramento, CA 95826-9101**

NUMBER

01-34

NO EXPIRATION DATE

29 August 2001

KEY STAFF POSITIONS

1. The purpose of this TAAI is to identify those technician positions in the California National Guard considered to be "key staff" positions. A position that reports directly to the Office of The Adjutant General (The Adjutant General, Assistant Adjutant General, Deputy Adjutants General, Commander California Army National Guard, Commander California Air National Guard, or Command Administrative Officers at State Headquarters) is considered a "key staff" position. These positions are exempt from the normal merit placement announcement procedures contained in the Technician Personnel Manual, Annex A, because of their special importance to the overall effectiveness of the California National Guard and their unique military qualifications. These provisions will not be used to fill clerical or administrative positions.
2. The Adjutant General may require a "key staff" position be filled by referral of all qualified technicians or by use of a vacancy announcement. Personnel folders (technician and military) will be screened to determine basic eligibility. The Directorate for Human Resources will prepare a Certificate of Eligibles to be referred to the selecting official listing all qualified individuals. If a vacancy announcement is to be used, the merit placement procedures contained in the California National Guard Merit Placement Plan for Technicians will be followed.
3. "Key Staff" positions will be filled solely on the basis of merit. All technicians will be provided the maximum opportunity to compete for placement opportunities.
4. Direct questions concerning this TAAI to SMSgt Michael Hunt at CAGNET 63354, DSN 466-3354 or commercial (916) 854-3354.

FOR THE ADJUTANT GENERAL:

JEFFREY D. STUARD
Colonel, CA ANG
Director for Human Resources

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